



**2025 PAYROLL SCHEDULE B**

PAY PERIOD BEGIN DATE		PAY PERIOD END DATE	CLE APPROVE LOCK ALL TIME WORKED BY NOON ON	CHECKS AND DIRECT DEPOSITS DATED FOR
SUNDAY		SATURDAY	MONDAY	FRIDAY
12/22/2024	-	1/4/2025	1/6/2025	1/10/2025
1/5/2025	-	1/18/2025	1/20/2025	1/24/2025
1/19/2025	-	2/1/2025	2/3/2025	2/7/2025
2/2/2025	-	2/15/2025	2/17/2025	2/21/2025
2/16/2025	-	3/1/2025	3/3/2025	3/7/2025
3/2/2025	-	3/15/2025	3/17/2025	3/21/2025
3/16/2025	-	3/29/2025	3/31/2025	4/4/2025
3/30/2025	-	4/12/2025	4/14/2025	4/18/2025
4/13/2025	-	4/26/2025	4/28/2025	5/2/2025
4/27/2025	-	5/10/2025	5/12/2025	5/16/2025
5/11/2025	-	5/24/2025	5/26/2025	5/30/2025
5/25/2025	-	6/7/2025	6/9/2025	6/13/2025
6/8/2025	-	6/21/2025	6/23/2025	6/27/2025
6/22/2025	-	7/5/2025	7/7/2025	7/11/2025
7/6/2025	-	7/19/2025	7/21/2025	7/25/2025
7/20/2025	-	8/2/2025	8/4/2025	8/8/2025
8/3/2025	-	8/16/2025	8/18/2025	8/22/2025
8/17/2025	-	8/30/2025	9/1/2025	9/5/2025
8/31/2025	-	9/13/2025	9/15/2025	9/19/2025
9/14/2025	-	9/27/2025	9/29/2025	10/3/2025
9/28/2025	-	10/11/2025	10/13/2025	10/17/2025
10/12/2025	-	10/25/2025	10/27/2025	10/31/2025
10/26/2025	-	11/8/2025	11/10/2025	11/14/2025
11/9/2025	-	11/22/2025	11/24/2025	11/28/2025
11/23/2025	-	12/6/2025	12/8/2025	12/12/2025
12/7/2025	-	12/20/2025	12/22/2025	12/26/2025
12/21/2025	-	1/3/2026	1/5/2026	1/9/2026

**Please remember to submit and approve time worked by the deadlines listed above.  
Tempus cannot guarantee on-time payment for shifts approve locked after the deadline.**