



COMPLAINT/GRIEVANCE REQUEST FORM

Name: _____ Participant C#: _____

Address: _____ Phone Number: _____

_____ MCO: _____

_____ DCW E#: _____

Check how you would like to receive the Complaint/Grievance Response.

By Phone

By Email, (please provide email address _____)

By Letter

Describe your Complaint/Grievance:

If someone will be helping you with your Complaint, please provide his or her information below:

Representative's name and phone number: _____

Representative's Address: _____

Relation to Participant: _____

Signature: _____ Date: _____

Send to: Tempus Unlimited at the address/fax number listed below or email to PAgrievance@tempusunlimited.org